

# Using Schoolcraft College's Online Databases To Find Articles in Academic Journals

This worksheet shows you how to use Academic Search Complete, one of the many on-line databases available to you as a Schoolcraft College Student. Directions for other databases are similar.

## Step 1:

Go to the Schoolcraft College Library home page: <http://www.schoolcraft.edu/library/>.

## Step 2:

Click on the Magazines/Journals link.



### Periodical & Other Databases

- eBooks/eRef Books
- Copyrights and Terms of Use
- Magazines and Journals
- Newspapers
- Open Access Journals and Repositories
- Reference Sources

## Step 3:

Locate "Academic Search Complete" and then click on the appropriate link for whether you are on-campus or off-campus. If you are on-campus, you can skip Step 4. If you are off-campus, you will need to give a password.

### General Periodical Databases

Source	On-campus link	Off-campus link	Me
Academic Search Complete	<a href="#">link</a>	<a href="#">link</a>	
Academic OneFile	<a href="#">link</a>	<a href="#">link</a>	<a href="#">link</a>
eLibrary (was Electric Library Classic)	<a href="#">link</a>	<a href="#">link</a>	

## Step 4: (For off campus login only)

To login from off-campus, you need:

User ID: \_\_\_\_\_

Password: \_\_\_\_\_

For legal reasons, we cannot list the User ID and password on this sheet. You may get it from your professor or a reference librarian.

## Step 5:

Place your search terms in the blank(s) at the top of the page. By marking "Full Text," you will only receive listings of references that have the entire article available on-line.

Not all articles in the databases come from peer reviewed, academic journals. To insure that you get only **scholarly journals**, be sure to mark the appropriate box to limit your search. However, please realize that if you limit your search in this way, you will not get magazines, newspaper articles, or other types of documents.

## Step 6:

Review the articles found in your search to determine which are most useful for your research. Note that many of the articles can be printed, downloaded to a thumb drive, or e-mailed to yourself.

